

## SCHEDULE

## RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR

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| 1. Name of post   | Deputy Director.   |
| 2. Number of posts  | Five* (1987) (Subject to variation dependent on work-load.)<br>*(3 posts in the Department of Social Welfare and the 2 posts in the Department for Welfare of Scheduled Castes.)   |
| 3. Classification   | General Central Service—Group 'B' Gazetted—Non-Ministerial.  |
| 4. Scale of pay   | Rs.650-30-740-35-810-EB-35-880-40-1,000-EB-40-1,200 (Pre-revised).   |
| 5. Whether selection post or non-selection post   | Selection.   |
| 6. Age limit for direct recruits  | Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government).<br><br><b>Note :</b> The crucial date for determining the age limit shall be the closing date for receipt of application from the candidates in India. (Other than those in Andaman and Nicobar Islands and Lakshadweep).   |
| 6(a). Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972. | No   |
| 7. Educational and other qualifications required for direct recruits.   | <p><b>Essential :</b></p> <p>(i) Master's Degree in Sociology or Social Work or Psychology or Nutrition or Home Science or Child Development or Population Studies from a recognised University or equivalent.</p> <p style="text-align: center;">OR</p> <p>Post-graduate Diploma in Social Work from a recognised University or equivalent.</p> <p>(ii) 5 years' experience in a Social Welfare Department under the Central/State Government or in a recognised Social Welfare Organisation.</p> <p><b>Note 1 :</b> Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.</p> <p><b>Note 2 :</b> The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission in the case of candidates belonging to scheduled caste and scheduled tribe, if at any stage of selection the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> |



8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. No

9. Period of probation, if any Two years.

10. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.
- (i) 60% by promotion failing which by transfer on deputation and failing both by direct recruitment; and
  - (ii) 40% by direct recruitment.

**Note :** The suitability of the regular holders of the Post of Deputy Director in the scale of Rs. 650-960 (Pre-revised) prior to the upgradation of the post in the scale of Rs. 650-1,200 (Pre-revised) will be initially assessed by the Commission for appointment to the upgraded post. If assessed suitable, they will be deemed to have been appointed to the upgraded post of Deputy Director in the scale of Rs. 650-1,200 (Pre-revised) at the initial constitution.

11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made.

**Promotion :**

Assistant Director with 3 years' regular service in the grade.

**Transfer on deputation :**

Officers from the Central/State Governments and Union Territories—

- (a) (i) holding analogous posts on a regular basis;
- (ii) with 3 years' of regular service in posts in the scale of Rs. 550-900 (Pre-revised) or equivalent;
- (iii) with 8 years' of regular service in posts in the scale of Rs. 425-700 (Pre-revised) or equivalent; and
- (b) possessing educational qualifications and experience prescribed for direct recruits under column 7.

(The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department shall ordinarily not exceed 3 years).



12. If a D.P.C./R.C. exists, what is its composition? **Group 'B' Departmental Promotion Committee (for confirmation) :**

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|--|----|----------|
| 1. Chief Secretary                           | .. | Chairman |
| 2. Secretary-in-charge of Social Welfare.    | .. | Member   |
| 3. Director of Social Welfare                | .. | Member   |
| 4. Director for Welfare of Scheduled Castes. | .. | Member   |

**Note :** The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment. Consultation with the Union Public Service Commission necessary while making direct recruitment.

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(By order of the Lieutenant-Governor)

**M. RAJAMANI,**  
Under Secretary to Government.